

Oyster River Cooperative School District
REGULAR MEETING

April 6, 2022 **Oyster River High School Library** **7:00 PM**

o. CALL TO ORDER 7:00 PM

I. 6:30 – 7:00 PM MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING

II. APPROVAL OF AGENDA

III. PUBLIC COMMENTS (*Total allotted time for public comment is 30 minutes*)

IV. APPROVAL OF MINUTES

- Motion to approve 3/16/22 Regular Meeting Minutes.

V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS

A. District

B. Board

VI. DISTRICT REPORTS

A. Assistant Superintendent/Curriculum & Instruction Report(s)

- Competency Based Learning

***COVID Metric – Catherine Plourde**

- o SASS/Adult COVID Testing

B Superintendent’s Report

- Fall Spirit Collaborative with Portsmouth High School {Andy Lathrop}
- Middle School Destruction
- Middle School Grand Opening Dedication Ceremony – August 23, 2022
- Middle School Fees
- UNH Community-Wide Communication Survey Results

C. Business Administrator

- FY22 Budget Update

D. Student Representative Report (Olivia Gass)

E. Finance Committee Report

Other:

VII. UNANIMOUS CONSENT AGENDA *{Requires unanimous approval. Individual items may be removed by any Board Member for separate discussion and vote}*

- Nominate Non-Tenure Contract Professional Staff Members as submitted by the Superintendent. *Motion to Nominate the Non-Tenured Contract Professional Staff Members as submitted by the Superintendent.*
- Propose Friday, June 17, 2021 as the last day of the 2021-22 School Year. *Motion to approve Friday, June 17, 2021 as the last day of school for 2021-22.*
- ORHS Maternity Leave of Absence from Beginning of Year to November 25, 2022. *Motion to approve ORHS Maternity Leave of Absence for Beginning of year to November 25, 2022.*

VIII. DISCUSSION & ACTION ITEMS

- School Board Chair Committee Assignment Recommendations. *Motion to approve the School Board Chair’s committee assignment recommendations for the 2022-23 school year.*
- Review Required Annual “B” Policies.
- Communications Update.
- Future School Board Meeting Topics

IX. SCHOOL BOARD COMMITTEE UPDATES

X. PUBLIC COMMENTS (*Total allotted time for public comment is 30 minutes*)

XI. CLOSING ACTIONS

A. Future meeting dates: April 20, 2022 Regular Board Meeting – ORHS Library
May 4, 2022 Regular Board Meeting – ORHS Library
May 18, 2022 Regular Board Meeting – ORHS Library

XII. NON-PUBLIC SESSION: RSA 91-A:3 II {If Needed}

NON-MEETING SESSION: RSA 91-A2 I {If Needed}

III. ADJOURNMENT:

The School Board reserves the right to take action on any item on the agenda.

**Respectfully submitted,
Superintendent**

Public wishing to attend our regular meetings need to arrive between 6:30 and 7:00 as everyone will need to participate in a health screening to enter the Library. The doors will be locked at 7 p.m.

**Oyster River Cooperative School District
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note “Public Comment” at the beginning of the agenda (reverse side). During the comment section of the agenda each speaker may have up to three (3) minutes within the time frame allowed. Board Chair may limit time allotment as deemed necessary. Occasionally, the Board may “suspend its rules” to allow visitor participation at the time an issue of specific interest is being addressed. A speaker will not be recognized for a second time on a particular topic.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with additional meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

- | | |
|---------------------------|----------------------------|
| • Michael Williams, Chair | Term on Board: 2020 - 2023 |
| • Denise Day, Vice-Chair | Term on Board: 2020 - 2023 |
| • Brian Cisneros | Term on Board: 2021 –2024 |
| • Daniel Klein | Term on Board: 2021 - 2024 |
| • Yusi Turell | Term on Board: 2021 - 2024 |
| • Matthew Bacon | Term on Board: 2022 - 2025 |
| • Heather Smith | Term on Board: 2022 - 2025 |

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

Oyster River Cooperative School Board
Regular Meeting Minutes

March 16, 2022

DRAFT

SCHOOL BOARD PRESENT: Michael Williams, Denise Day, Brian Cisneros, Heather Smith, Matt Bacon, Yusi Turell, Dan Klein

STUDENT REPRESENTATIVE: Olivia Gass

ADMINISTRATORS PRESENT: Jim Morse, Suzanne Filippone, David Goldsmith, Jay Richard, Rebecca Noe, Catherine Plourde, Sue Caswell, Melissa Jean, Kim Felch, Andrea Biniszkiewicz

STAFF PRESENT:

GUEST PRESENT: Erik Walsh, Kompan Rep.

ABSENT:

I. CALLED TO ORDER at 7:00 PM by Dr. Morse

Dr. Morse announced that the position of school board chairperson was up for nomination.

Denise Day made a motion to nominate Michael Williams as school board chairperson, 2nd by Dan Klein. Motion passed 6-0 with the student representative voting in the affirmative. Michael Williams abstained.

Michael thanked the Board for their support and asked for nominations for vice chair.

Dan Klein nominated Denise Day, 2nd by Yusi Turell. Motion passed 6-0 with the student representative voting in the affirmative. Denise Day abstained.

II. APPROVAL OF AGENDA

Dr. Morse asked to move the Middle School Playground Update to after Public Comment.

Brian Cisneros moved to approve the agenda as amended, 2nd by Heather Smith. Motion passed 7-0 with the student representative voting in the affirmative.

Michael congratulated the two new board members Heather Smith and Matt Bacon and had them introduce themselves. Heather Smith is from Durham and has a fifth grader and a first grader in the district. She is thrilled to be here and honored to be selected. Matt Bacon is from Madbury and has five kids in the district. He thanked everyone who gave their support and congratulated him on being elected.

III. PUBLIC COMMENTS

William Hall of Durham stated that if there is a temporary downturn in numbers at any point it does not mean they will stay. He is happy with the accommodations for the current population of students, and he said that we should not lose sight of that or negative problems that could impact that. He recently spoke to a student new to the district who felt that academically the school is noticeably different, and she is challenged more than her previous district. As far as bidding goes, Tom said he is not the least bit concerned with competitive bidding.

Dean Rubine of Lee and the Match Counts Coach of the Middle School announced that seven students are going to the state finals on March 31st. He congratulated the newly elected board members and the school board for winning all the warrant articles.

Richard England of Durham, a long-term resident and retired UNH professor, spoke about the DEIJ coordinator position. He stated it could help promote racial equality and harmony but there is a risk it could amplify them depending on who is selected and their educational agenda. He explained the "1619 Project", a campaign about slavery that was shaped by journalists, not historians, that suffered from numerous errors of fact and reasoning. It was adopted by some school districts, and he would not like to see "1619" promoted in our district. Richard

said he sees every child having untapped potential regardless of skin color and to sort children could presume them to be privileged and presume them to be victims.

Middle School Playground Update

Jay Richard shared a site map of the new playground and said input from the PTO and parent volunteers were part of the process for selecting the manufacturer Kompan. Erik Walsh, a representative from Kompan, gave an overview of each piece of equipment made of galvanized steel and 72% green material. Equipment includes the Explorer Dome, Cocowave Pendulum Swing, Net Twister, BLOQX3 Climber, Spinner Bowl, and Supernova which is the #1 piece of play equipment in the world.

Board members raised questions about if there will be an area for four-square, the construction timeline, the surface material, and playground accessibility. Jay explained that in addition to the Kompan equipment, there will be a field turf for soccer and football as well as a paved area with three basketball hoops and two four-square courts. Although this is also the delivery area, Jay said the drivers will be encouraged to arrive after recess or will need to wait until the area is clear of students. The construction will occur the third week of June and should take three weeks. Eric explained the surface material is engineered wood fiber, in other words wood chips, that will not cause splinters and the playground will be accessible for all children including those with mobility issues. He said it is designed to be inclusive and universal, exceeding the ADA guidelines. Jay explained that students will exit the back of the building to access the playground, and everyone will reenter through the front entrance for security purposes. Dr. Morse and Jay spoke about the possibility of a swing set near the turf field so little kids are entertained while parents are watching middle school sports. They are still looking into the best spot for this. They are considering keeping the old bicycle racks, which will be near the field, and putting new ones by the school since there are a large amount of bicycle riders to school and after school sports.

Raising of the old middle school

The deconstruction of the old middle school is slated to begin April 4th and should take three weeks starting at the old gym. Visual asbestos has already been abated, and they are now working on the internal asbestos. Jay said he will be holding a fundraiser with bricks from the original building, and they will be available to the public by donation of any amount.

IV. APPROVAL OF MINUTES

Denise Day moved to approve the March 2, 2022 Regular Meeting Minutes, 2nd by Brian Cisneros.

Denise Day submitted the following revision:

On page 5 the heading should be LRPC not LRPS.

Motion passed with correction 5-0 with the student representative voting in the affirmative. Heather Smith and Matt Bacon abstained.

V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS

A. District

David Goldsmith of Moharimet spoke about Friday's upcoming Teacher Workshop Day that was collaborated with Mast Way to include full K-4 work and involvement with the fifth grade. In connection to the District Strategic Plan, they will hold Reading Workshops led by consultants and specialists, as well as work on multi-tiered systems of support for effectiveness and efficiency beyond the classroom. David gave compliments to Durham Parks & Rec and 7 Rivers for their afterschool activities, as well as Destination Imagination Groups who had their big statewide exhibitions. A new Art Club ran by an ORHS sophomore will meet on Wednesdays and is welcoming new members.

Jay Richard of ORMS told the audience there will be 500 old 1935 bricks stenciled with “ORMS 1935-2022” available for any donation amount. This information will be provided in the Durham Updates, and anyone interested can reach out to the middle school. Jay reported there is a lot going on with clubs, including the DEI team getting second place at a state tournament, Math Counts led by Dean Rubine and Ruth Gehling will be taking seven kids to states and the Robotics Club led by Josh Silverio and Jason Duff will be taking three teams to the World Champions in May.

Jay provided an update on the eighth grade D.C. trip being coordinated by Trish LaBarre of Ski93 Trips. Adults taking the 120 eighth graders to D.C. from April 23-26th include ORMS staff, the Safety Resource Officer, the school nurse, Bill Sullivan, and Jay Richard.

Rebecca Noe of ORHS shared that students did very well at the New Balance Nationals and Coach Ricciardi was extremely impressed. The SASS Science testing started this week, the PSAT’s and SAT’s will take place next Wednesday, and two virtual events will be coming up. On March 30th Tonya Brown will work with the orchestra during school and that evening the student DEIJ committee will host a virtual community event about “Identity & Intersectionality.” On March 31st Katie Greer will present to the middle and high school on Digital Citizenship during advisory/flex and that evening she will provide a virtual parent presentation. Rebecca said on Friday at the Teacher Workshop Day teachers will participate in three sessions, two by topic choice and one as individual work time. The choices for development include Adaptative Technology for All, Database, Competency Based Teaching Share-a-thon, Equity Pulse with NH Listens, Discovery Education and Canva. A team building event called Amazing Race (Bobcat style) will take place at the end of the day.

David Goldsmith made an additional announcement that the elementary school students are also taking part in the Digital Citizenship at the second-4th grade levels and all parents can attend the night session via Teams.

B. Board - None provided

VI. DISTRICT REPORTS

A. Assistant Superintendent/Curriculum & Instruction Report(s)

COVID METRIC

Catherine Plourde had no new metrics to report since last time the Board met due in part to shrinking data and how data is collected.

She shared the following local data still being collected from the schools:

Mast Way/Moharimet – 0 positive cases
 Middle School – 1 positive case
 High School – 3 positive cases (no longer positive)

She also reported the following local data for COVID cases:

Barrington – 1-4
 Lee, Madbury – 1-4
 Dover – 12
 Durham – 42 (many are UNH)

Catherine said they are witnessing an uptick in illness with the removal of masks. Viruses, stomach bugs, and flu are all natural and normal considering the significant change our bodies are facing without masks. She said there is an increase in kids coming to school sick and reminded parents that with fevers and throwing up students will still need a negative COVID test to remain in school. The district still has a good supply of home, rapid, and PCR tests.

Assessing & Monitoring Student Growth – Part 3

Suzanne Filippone stated that Part 3 of the series will provide an overview of MTSS Interventions for Tier 2/3 by looking at how it happens at each building level. She explained that some pieces of the process are developmental and therefore school based, but regardless of the building teams meet weekly either by grade or building level with a variety of staff, such as the school psychologist, counselors, teachers, and administrators. In these meetings they look at data and examine it to identify students that need support in a different way, and then find more specific information about those students. The team will identify an intervention, decide who will provide it and how it will be implemented. During an intervention data is reviewed again for effectiveness to make any adjustments, which may include the duration and intensity, since the amount of time varies based on a particular need. The goal is for a student to show growth and exit the intervention. Multi-tiered supports are largely successful due in part to the collective staff who have a strong belief in individualization of education for students.

David Goldsmith of Moharimet explained that at both elementary schools, Tier 2/3 supports are provided to students who have a need that is significantly greater than the classroom teachers can support. For example, in reading, a parent or teacher can show a concern for a student needing targeted help that is beyond the general reading help. An example of a Tier 2 intervention would be a student spending time in the classroom to access the reading lesson and then leaving to work with a specialist for a certain time and duration to get them closer to grade level. Specialist work may include decoding, fluency, and comprehension.

Denise Day asked when students would move to Tier 3. David explained the process is the same, the difference between tiers is how big the size gap is to reach grade level. A student in Tier 2 might receive 30 minutes of specialized instruction four times a week, while a student in Tier 3 may see an increased time of 45-60 minutes four or five times a week.

Yusi Turell asked how the parent communication looks and David said the classroom teacher will communicate with the individual parents, but they are currently working on a more formal process to inform the parents.

Denise Day asked if this support crosses with special education. Catherine explained that an IEP gives a specific service time and if another need outside the IEP is identified the student could receive the Tier 2/3 support and/or an IEP meeting could be held to discuss if this need should have formal goals and objectives to track progress. Catherine said generally if a student is on Tier 3, and they are not in special education then the team discusses if a referral should be made so it is not a wait to fail model. A big advantage to MTSS is the collaboration of shared expertise between regular and special education.

Jay Richard of ORMS stated that MTSS interventions follow a similar process and take place every day during Bobcat Time. Andrea Biniszkiwicz, Director of Special Ed., said they hold academic meetings at grade, team and student specific levels, and parents can reach out with concerns too. A data team also meets quarterly to look at changes in student academics or behaviors. Counseling Director Kim Felch spoke about MTSS with regards to skills in social/emotional learning (SEL) outside of mental illness. She said they look at attendance, nurse info, counseling, frequency leaving the classroom, and disciplinary office referrals. For example, a student may be identified with a need to receive self-regulation skills beyond Tier 1. She said in a robust Tier 1 classroom teachers are providing all students with similar expectations and behaviors that will address these skills, but consistency is key. Kim explained that the consistency factor was impacted by COVID and remote learning, and as a result a lot of SEL work was done at the beginning of the year.

Rebecca Noe of ORHS and Melissa Jean, Assistant Director of Student Services, discussed a recent Tier 1 intervention at the high school level. Rebecca explained that post remote learning teachers have seen an increase in student cell phone use during classroom time. She said students seem to have become more dependent on their phones because of increased technology use during COVID. During advisory time teachers and students talked about cell phone use and reviewed the policies.

Melissa explained the MTSS teams use PowerSchool data to identify students. For example, if a student has a lot of missing work, but there are no academic concerns about ability, then they look at other factors, such as their executive functioning skills. She shared they have begun their second session of a 6-week Executive Functioning Skills intervention group for a small number of students. They receive direct instruction in areas of time

management, planning, and self-advocacy during their flex period. Students and teachers take a pre and post survey to look for measurable growth and upon completion students may go to monitor status or the team will identify further interventions and areas of support.

Yusi asked if flagging students who need to be challenged would also be appropriate in this system and Catherine explained that it would not be a part of MTSS which is designed to provide “support”, but it could be a part of extensions and higher order thinking. She said students tend to receive challenging opportunities in the classroom since teachers can differentiate instruction and assignments.

Dr. Morse closed the presentation stating that MTSS is an evolving program that started five years ago and will continue to improve and be redefined. He said it is designed to grow and evolve with the needs of the students and he thanked all the buildings for the work they have done so far.

B. Superintendent’s Report

Middle School Playground Update – Moved to follow Public Comment

Raising of the old Middle School – Moved to follow Public Comment

C. Business Administrator

E-Rate Bid

Josh Olstad spoke about the federal ERate program that was established to help bring internet into K-12 classrooms. He reviewed two bidders that could cover the district’s internet connection, Consolidated and First Light, and gave his recommendation for First Light. He pointed out it is a lower bid than the competitor and it will double the capacity of their current First Light connection while reducing the cost.

Denise Day made a motion to approve the proposal from First Light for the Internet connection in the amount of \$26,100, 2nd by Brian Cisneros.

Heather Smith asked about the current consumption to which Josh stated it is 800 megabytes and the new proposal will provide 2 gigabytes.

Motion passed 7-0 with the student representative voting in the affirmative.

MS22

Sue Caswell informed the Board of the MS22 form that reflects the amounts from the approved warrants and needed signing from each member.

Brian Cisneros made a motion to accept the MS22 as presented, 2nd by Yusi Turell. Motion passed 7-0 with the student representative voting in the affirmative.

Tennis Court Contractor Decision

Facilities Director Jim Rozycki provided two proposals for the new tennis courts since the project consists of two parts – site work and the actual building of the four courts from paving up. He received multiple bids for each project and recommended for site work McKenna Construction for \$242,000 based on vendor preference and price and for court finishing Vermont Tennis for \$241,380 based on reputation and price.

Denise Day made a motion to accept bids for McKenna Construction in the amount of \$240,000 for site work and Vermont Tennis in the amount of \$241,380 for paving the court and court finishing, 2nd by Brian Cisneros.

The Board asked about the construction timeline. Jim said the project will start in mid-June right after final exams and is expected to be done by the first or second week of September. It was also asked why the cost is less than originally estimated and Jim explained that the volatility of the market for labor, metal and supply materials

factored into a higher estimate to be on the safe side, but prices did not go up as much as expected. Since the final cost did not exceed the quote, the district will not need to use any emergency funds.

Motion passed 7-0 with the student representative voting in the affirmative.

Air Handlers

Jim Rozycki explained that three air handler units are overdue to be replaced at Moharimet. While they have been maintained and still work, they are original to the building built in 1988. Due to current HVAC market challenges with long lead times, he received quotes from two out of four bids and recommended ENE for \$78,950 based on vendor preference and price.

Brian Cisneros made a motion to accept the bid for ENE in the amount of \$78,850 for three air handler unit replacements, 2nd by Heather Smith. Motion passed 7-0 with the student representative voting in the affirmative.

D. Student Representative Report

Olivia Gass welcomed Matt and Heather to the Board. She announced that on March 18th at 7pm there will be a fun game show style event called “Besties, Baes, Bros and Broods” with a \$5 charge to support the Junior Class (this event is only open to students) and on April 3rd there will be a Senior Class Mattress Fundraiser, which also includes the sale of pillows and pillow toppers. She reported that the Senior Core opened and thanked Noe on behalf of the Senior Class for making it possible. Olivia said students are happy and feel it is a great step moving forward to how things used to be. Regarding the Krispy Kreme fundraiser, they sold all but six boxes and she thanked everyone that bought a box and voted that day. Proceeds will go toward Senior week and activities.

E. Finance Committee Report – None provided

F. Other:

Dr. Morse said he received Andy Lathrop’s spring nominations for coaches and volunteers.

Dr. Morse described artist submissions received for murals that will be featured in the Middle School Commons. They chose an artist and are going over minor modifications. A second artist who submitted artwork with inspirational sayings has been contacted to see about making a display in the stairwells. New artwork is expected to be on display this fall.

Denise Day asked if the artwork was being done voluntarily or for pay and Dr. Morse replied it is paid work since the Middle School budget included \$25,000 for artwork.

VII. UNANIMOUS CONSENT AGENDA

Michael Williams reminded the Board that the Unanimous Consent Agenda consists of items that may not require discussion. He asked if any items needed to be discussed and there were no concerns from the Board.

Nominate and approve Continuing Contract Professional Staff Members as submitted by the Superintendent.

ORHS Maternity Leave of Absence May 31, 2022 to End of Year and a 1-Year Leave of Absence for 2022-2023

Approval for second read/adoption of Policy GEA – Hiring of Coaches

Michael Williams made a motion to approve the Unanimous Consent Agenda as presented, 2nd by Brian Cisneros. Motion passed 7-0 with the student representative voting in the affirmative.

VIII. DISCUSSION & ACTION ITEMS

Dr. Morse asked Board members to give Wendy their first and second preferences for board and superintendent committees they would like serve on by March 25th. He said he would like the Sabbatical Committee to take on Tom's suggestion for redefining the purpose and he would like to reactivate the World Language Committee. He would also like to see a new committee formed, separate from the DEIJ Committee, for the advertising and hiring process of the DEIJ Coordinator to include two board members acting as a liaison to the larger board. He reminded the Board that they do not need expertise in the committees they choose, rather they should have an interest in connecting these groups to the school board. Each member went around the table providing an overview of the committee they served on.

Committees include Policy, Finance, Negotiations, Manifest, District Technology (based on needs and district work that's been done Dr. Morse doesn't think it's necessary anymore), Wellness, Sustainability, Long Range Planning, Sabbatical, Equity, Communications, World Language, DEIJ Coordinator (will be newly formed) and a NHSBA Delegate, which attends the NH School Board Association meetings to lead or weigh in on issues at a state level.

IX. SCHOOL BOARD COMMITTEE UPDATES - None provided

The Manifest Committee met and completed the following manifests.

Vendor Manifest #20 \$1,111,179.02

Payroll Manifest #18 \$977,419.63

X. PUBLIC COMMENTS - None.

XI. CLOSING ACTIONS

- a. **Future Meeting Dates:** March 30, 2022 Manifest Review Meeting – SAU 3:30 PM
April 6, 2022 Regular Board Meeting – Location to be determined
April 20, 2022 Regular Board Meeting – Location to be determined

- XII. NON-PUBLIC SESSION:** RSA 91-A:3 II {If needed}
NON-MEETING SESSION: RSA 91-A2 I {If needed}

XIII. ADJOURNMENT:

Brian Cisneros moved to adjourn the meeting at 9:37 pm, 2nd by Heather Smith. Motion passed 7-0 with the student representative voting in the affirmative.

Respectfully Submitted,
Karyn Laird, Records Keeper

Competency Based Learning

Part 1

Carnegie Unit and Public Education

- System from 1906 credit due to instructional hours
- Ensure uniform accumulation of high school credits
 - 1918 Elementary School Compulsory
 - Progressive Era education started to shift away from assembly line education and toward arts, experiential education, and citizenship
 - Post war education 1945-1968 more changes: school lunch, Brown v. Board, Title IV, bilingual education, and Federal Funding. Penalties for families that do not abide by state laws for compulsory education (laws vary by state)
 - 1993, Ernest L. Boyer, then president of the Carnegie Foundation for the Advancement of Teaching,

“I feel authorized this morning to officially declare the Carnegie unit obsolete.” Boyer later wrote: “I urgently hope we can move beyond the old Carnegie units. I find it disturbing that students can complete the required courses, receive a high school diploma, and still fail to gain a more coherent view of knowledge and a more integrated, more authentic view of life.”

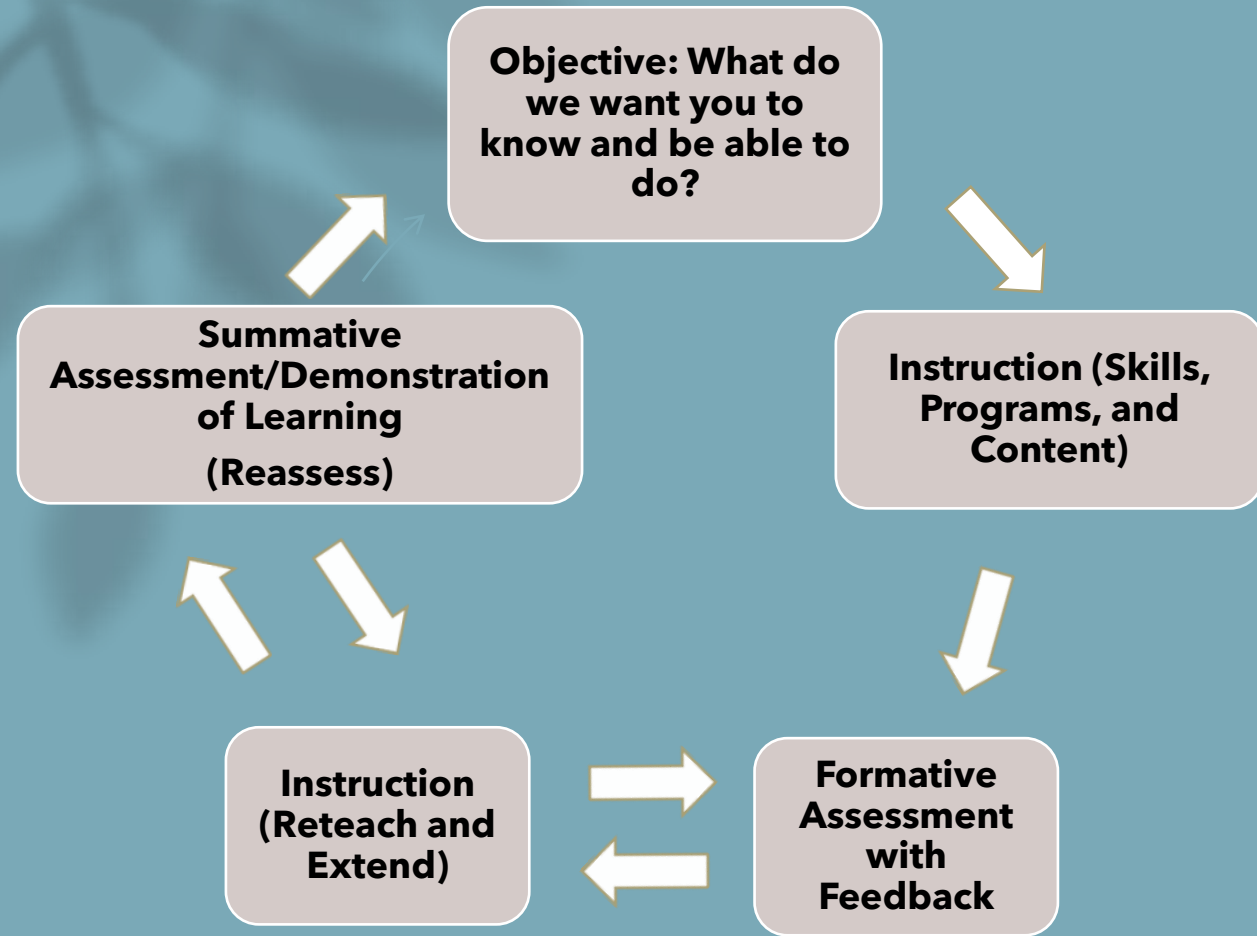
Competencies in NH Education

- 2005 the New Hampshire Department of Education abolished the Carnegie unit and replaced it with Competency Based Education
- We are required by law to have competency-based education in the State of New Hampshire
- 2008-2009 HS competencies written and implemented at the local level and schools individually certify that students have mastered the competencies and award credit accordingly

What are competencies?

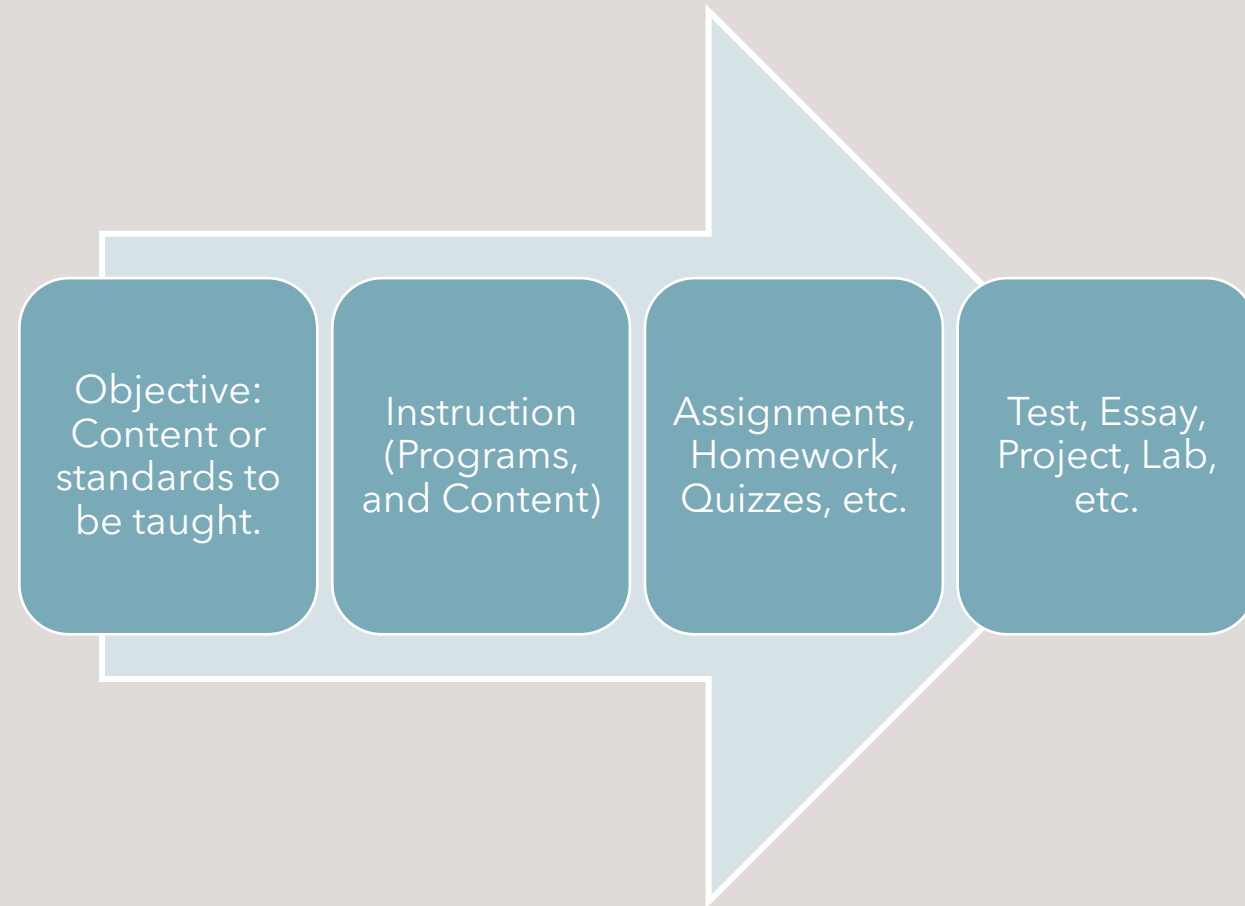
- ORCSD competencies are designed as broad, overarching concepts that encompass multiple learning standards which are interconnected and requires a student to transfer learning in the curriculum.
 - A competency describes what a student should know and be able to do to support mastery
 - Competencies developed through broad discussions and research, customized for Oyster River students
 - Individualized learning is enhanced with competencies through Extended Learning Opportunities and personalization
 - Expands personalized instruction and assessment practices through feedback, revision, and reassessment - students learn at their own pace
 - Learning becomes more transparent

CBE Learning



Students who struggle are retaught.

Traditional Instruction



Instruction continues leaving struggling students behind.

Competencies – myth and reality

Myth

- Content doesn't matter in CBE
- CBE is less rigorous
- CBE is a fad

Reality

- CBE requires deeper learning and application of information/skills, using content to enhance learning
- CBE increases rigor and relevance - higher order of thinking (*slide 8*)
- CBE has been in NH since 2005

Competency Example From ORHS

- Essentials of English: Competency #1: CRITICAL READING AND ANALYSIS: Students will be able to apply literary tools to analyze and critique a variety of texts based on the appropriate lens of reading.
 - *Standard 1.2 I can analyze points of view and perspective within a text to distinguish between what is directly stated in a text from what is really meant.*

Rigor and Relevance

Creating

- Construct, design, develop, devise something new by putting multiple elements together
- Example: After coursework and self discovery a student is interested in learning more about entrepreneurship, they meet with the ELO Coordinator and develop an extended learning opportunity

Evaluating

- Appraise, defend, evaluate, debate, test and verify
- Example: After collecting data from a weather station students evaluate the data and judge the efficacy of the data collected to determine next steps according to their essential design question

Analyzing

- Student can distinguish between parts and how they relate to each other understanding the overall structure and function
- **Example: After reading a literary book students can analyze points of view and perspective within a text to distinguish between what is directly stated in a text from what is really meant.**

Applying

- Students can use information in a new way
- Example: After learning how to solve for a variable in Algebra as well as exponent rules a student applies this knowledge in Chemistry class

Understanding

- Students can construct meaning from oral, written and graphic information
- Example: After reading two short primary documents in World Cultures class students can summarize and compare the experiences of the individuals in the stories

Remembering

- Students can recognize and recall knowledge from long-term memory
- Example: After learning vocabulary in French class students can successfully reuse the vocabulary when needed

Powerful Instructional Strategies

- Asking essential questions about instruction and learning
- Rigor and Relevance in Learning
- Reflects how we learn as human beings
“Time as a Construct”
- Feedback loop (synchronizing teaching and learning) - meeting students where they are and helping them grow
- Teacher as coach
- Transparent learning goals & curriculum allowing students to “own” their learning and become more self aware (Vision of a Graduate)



Competencies at ORCSD & Core Beliefs

- All children can learn
- Learning expectations should be transparent for the learner
- All children should have access and opportunity to learn
- Learners should be engaged inclusively and equitably
- Personalization and Individualization of learning
- Fostering life-long passion for learning
- Creating a safe, stimulating learning environment where all are challenged and excited



Competency Curriculum at ORMS and ORHS

- Competencies and/or standards written for courses of study (ORHS is in compliance with state law)
- Faculty are using competency curriculum and standards as the foundational building block. “What do we want kids to know and be able to do?”
- Transparent, individualized learning
- Relearning and reassessment occurring
- 2022-2023 Vertical alignment of competencies
- Use competencies to assess student learning - Assessing student learning discussed in Part 2
- Elementary will begin to explore CBE this summer through K-12 alignment of identified curriculum areas



ORCSD ATHLETICS MEMORANDUM

TO: DR. JAMES MORSE, ORCSD SUPERINTENDENT OF SCHOOLS

FROM: ANDY LATHROP, DIRECTOR OF ATHLETICS

SUBJECT: FALL SPIRIT COOPERATIVE

DATE: MARCH 11, 2022

CC: REBECCA NOE, ORHS PRINCIPAL

I am writing today to ask that the School Board consider adding a Fall Spirit Cooperative with Portsmouth High School. This is a natural fit as the Fall Spirit Teams cheers at football games and we are already a cooperative with Portsmouth in that sport. In addition to cheering, they compete at the NHIAA Championships at the end of the fall. My thought is this would operate in the same way that football does, in that any associated costs (and they would be very minimal, if any) would be the responsibility of the athlete and their family to pay directly to PHS. We have several students that would be interested in joining the spirit team and I am in support of it as it would create another opportunity for our kids. I would be glad to present this to the ORCSD School Board if you think it would be something worth entertaining.

NHIAA Handbook

Portsmouth High School and Oyster River High School Fall Spirit Team 2022-23/2023-24 Cooperative Team Proposal.

Section 10: Cooperative Teams

A Cooperative Team shall be defined as an athletic team, which allows two or three (but not more than three) schools to come together to form a team. The purpose of the Cooperative Team is to allow student athletes the opportunity to compete in NHIAA sanctioned athletics that they would otherwise not be able to compete in and make athletic opportunities available for student athletes.

A Cooperative Team would be consistent with the Association's dedication to fairness and competition and would provide opportunities for many students to participate in a wide variety of sports.

___ School Boards and the Administration of the participating schools must approve the establishment of a Cooperative Team.

**Portsmouth Board has approved it on _____.

** The Oyster River School Board has approved it on _____.

___ The NHIAA Classification Committee shall make all rulings with regard to the establishment of a Cooperative Team.

** This proposal will be presented to the Classification Committee

___ A joint application must be filed with the NHIAA Classification Committee that includes a rationale for the formation of a Cooperative Team.

The approval must provide but not be limited to:

- Funding of the sport
- Coaches Eligibility
- Transportation arrangements to practices and contests
- Use of facilities
- Procedures for dissolution of the agreement by a school
- Administration of the program

 x No more than one of the schools involved may have offered the sport in the previous school year.

 x The combined 9-12 enrollment of all the schools involved will not exceed the 9-12 enrollment of the largest high school in New Hampshire.

The Classification Committee shall consider the establishment of a Cooperative Team provided: The classification is based upon the combined enrollment of schools participating on

the Cooperative Team. The name of the Cooperative Team must include the name of the schools involved in the Cooperative Team. The Cooperative Team shall be approved for no more than a two-year period and teams must be members of the NHIAA.

 x Schools shall share equally in the sport participation fee.

******Based on per pupil cost.

 x Only one school administration shall be designated as the contact person for the cooperative team.

Letter of Agreement

Funding:

Portsmouth will maintain the same structure of funding, as they have always assumed.

Oyster River HS will enter into agreement with 100% per pupil cost via each student-athlete and family, and through parental fund-raising efforts.

Coaches Eligibility:

Since Portsmouth has a complete coaching staff currently, coaches' eligibility falls under the jurisdiction of the Athletic Director and Principal of Portsmouth High School. Should a coaching opening become available, the hiring process will include the Oyster River Athletic Director. All coaches will follow the NHIAA coach's eligibility rules outlined in Bylaw Article 1, section 32 of the NHIAA handbook.

Transportation arrangements to practices and contests:

Portsmouth High School and Oyster River High School student-athletes / parents will provide their own transportation to all practices and home games.

Portsmouth High School and Oyster River High School student-athletes will take a bus to all away games, departing from, and returning to Portsmouth High School.

Use of facilities:

All practices will take place at Portsmouth High School.

Off season and in-season weight training and conditioning sessions will take place at Portsmouth High School.

Procedures for dissolution of the agreement by a school:

Portsmouth High School and Oyster River High School are committed to a two-year scheduling agreement for the upcoming 2022-23/2023-24 school years.

A full program evaluation by both Athletic Directors, in conjunction with school administration, will take place at the end of the two-year agreement.

At that time, both parties will mutually agree to either continue, and re-apply to the NHIAA Spirit committee and Classification committee, or dissolve.

Administration of the program:

Portsmouth High School will be the designated school to manage all aspects of the Cooperative Fall Spirit Team with regard to the following tasks:

1. Dissemination of all information will come from the Portsmouth High School Athletic Director's office.
2. Scheduling will be the responsibility of the Portsmouth High School Athletic Director, in conjunction with the Oyster River High School Athletic Director, including but not limited to cancellations, rescheduled contests, and or edits to the schedule for the season in progress of the scheduling cycle.
3. Coaching evaluations will be conducted by the Portsmouth High School Athletic Director, and communicated to the Oyster River High School Athletic Director.
4. Home game administration will be the primary responsibility of the Portsmouth High School Athletic Director or designee, and will be shared with the Oyster River High School Athletic Director or designee as necessary.
5. Academic eligibility, student attendance, and student discipline of Portsmouth High School and Oyster River High School participants will fall under the jurisdiction of each respective home school. There will be a consistent flow of communication with regard to these areas between both schools Athletic Director. In turn, the coaching staff will be notified.
6. Communication with the NHIAA with regard to all required forms and due dates associated with Fall Spirit.

Signature: _____
Oyster River HS School Board Chairperson

Date: _____

Signature: _____
Oyster River HS Principal

Date: _____

Signature: _____
Oyster River HS Athletic Director

Date: _____

Facility Use School Rental (KF-R1)
Middle School compared to High School
Updated: March 29, 2022

Middle School			High School		
Location	Outside groups for profit	Outside groups non-profit	Location	Outside groups for profit	Outside groups non-profit
Recital Hall	\$850	\$350	Auditorium/Stage & Music Room	\$850	\$350
Gymnasium	\$750	\$250	Gymnasium	\$750	\$350
Changing Rooms	\$50	\$50	Locker Rooms	\$50	\$50
Adaptive PE	\$100	\$50	-----	-----	-----
Learning Commons	\$200	\$125	Cafeteria	\$200	\$125
Kitchen/Servery	\$100	\$75	Kitchen	\$100	\$75
Library	\$200	\$100	Library	\$200	\$100
Chorus/Band Rooms	\$225	\$125	Music Room	\$225	\$125
Classroom	\$100	\$50	Classroom	\$100	\$50
Turf Field	\$300/hour	\$150/hour	Turf Field & Track	\$300/hour	\$150/hour
			Multipurpose Room/Stage	\$500	\$225

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT

FISCAL YEAR 2021-22

FINANCIAL STATUS AS OF:

3/30/2022

	Budgeted	Expended	Encumbrances	Amount Remaining	Percentage Spent
	2021-2022	2021-2022	2021-2022	2021-2022	2021-2022
SALARIES:					
Administrator	1,656,714	1,267,665	382,049	7,000	100%
Teacher	17,256,113	10,474,960	6,451,976	329,177	98%
Para	2,119,817	1,410,423	620,573	88,821	96%
Tutor	234,761	175,675	70,921	(11,835)	105%
Custodian	883,764	637,937	189,903	55,924	94%
Secretary	416,808	318,260	94,714	3,834	99%
District Hourly	835,237	619,722	178,245	37,270	96%
Maintenance	213,270	180,542	73,717	(40,989)	119%
Drivers	786,045	615,308	223,386	(52,649)	107%
Misc & Summer	166,263	63,817	53,558	48,888	71%
Subs - Professional	302,400	319,379	52,554	(69,533)	123%
Subs - Para	37,100	19,188	13,476	4,436	88%
Subs - Secretary	6,700	825	0	5,875	12%
O/T	24,500	9,248	0	15,252	38%
Med & Dent Payback	332,288	264,655	74,086	(6,453)	102%
TOTAL SALARIES	25,271,780	16,377,604	8,479,158	415,018	98.4%
BENEFITS:					
Health Ins	6,106,664	3,503,852	2,131,960	470,852	92%
Dental Ins	173,121	106,467	64,951	1,703	99%
Life Ins	64,309	42,170	26,292	(4,153)	106%
LTD Ins	53,249	35,142	22,179	(4,072)	108%
FICA	1,930,174	1,207,547	736,400	(13,773)	101%
Retirement - Non Professional	462,381	336,169	101,530	24,682	95%
Retirement - Professional	3,744,295	2,331,529	1,415,447	(2,681)	100%
Annuity	164,151	115,950	46,006	2,195	99%
Tuition Reimb	5,000	2,100	0	2,900	
Unemployment Comp	15,000	2,143	0	12,857	14%
Workers Com	149,211	91,661	0	57,550	61%
TOTAL BENEFITS	12,867,555	7,774,730	4,544,765	548,060	95.7%
ALL OTHER OPERATING EXPENSES:					
Mast Way	269,325	201,249	30,874	37,202	86%
Moharimet	173,731	118,675	30,067	24,989	86%
Middle School	391,710	197,840	63,056	130,814	67%
High School	752,917	488,170	140,823	123,924	84%
District	3,118,019	2,526,946	8,370	582,703	81%
Transportation	610,437	516,920	14,090	79,427	87%
Technology	707,191	688,920	23,086	(4,815)	101%
Facilities	2,774,178	2,035,797	528,950	209,431	92%
SPEd	1,972,774	1,749,960	430,144	(207,330)	111%
TOTAL OPERATING	10,770,282	8,524,477	1,269,460	976,345	90.9%
GRAND TOTAL	48,909,617	32,676,811	14,293,383	1,939,423	96.0%

Comment Section: Healthtrust Premium Holiday in District Operating expenses = \$523,119
 ESY teacher savings \$29,155
 Summer school teacher savings \$18,160
 MS nursing para savings \$23,614
 New para hirings since October have reduced budget savings on that line

Mentor and DIJ stipends are encumbered
 Green team stipends not encumbered \$15,000

Non-Tenure List to School Board

First Name	Last Name	Location	Continuing Contract Date
Marybeth	Joosten	Moharimet	2023-2024
Emily	Randall	Moharimet	2025-2026
Rachel	Allen	Moharimet	2026-2027
Open	Position (Kindergarten)	Moharimet	to be determined
Meghan	Hubbard	Moharimet	2026-2027
Briana	Roman	Moharimet	2024-2025
Melanie	Anctil	Mast Way	2024-2025
Sarah	Farwell	Mast Way	2023-2024
Trista	Fitch	Mast Way	2026-2027
Amy	Walter	Mast Way	2025-2026
Alison	Neri	Mast Way	2024-2025
Ian	Henry	Mast Way	2024-2025
Michael	Blouin	ORHS	2023-2024
Nicole	Casimiro	ORHS	2024-2025
Hannah	Cunningham	ORHS	2025-2026
Lucy	Garfield	ORHS/PEP/District	2024-2025
Anna	Goscinski	ORHS	2023-2024
Vivian	Jablonski	ORHS	2024-2025
Emily	Johnson	ORHS	2023-2024
Heidi	Sant	ORHS	2025-2026
Megan	Thompson	ORHS	2024-2025
Alexander	Eustace	ORHS	2026-2027
Lisa	Harling	ORHS	2024-2025
Allison	Plourde	ORHS	2024-2025
John	Willemse	ORHS	2026-2027
Open	Position SpEd	ORHS	to be determined
Open	Position Economics	ORHS	to be determined
Lisa	Fan	ORHS	2026-2027
Emily	Burke	ORMS	2024-2025
Joseph	Dunn	ORMS	2023-2024
Lauren	Gray	ORMS	2024-2025
Robin	Grondin	ORMS	2023-2024
Bernadette	Labbe	ORMS	2023-2024
Kayla	Livingston	ORMS	2024-2025
Randi	Margey	ORMS	2023-2024
Jade	Palma	ORMS	2025-2026
Nicholas	Schidlovsky	ORMS	2023-2024
Alison	Smith	ORMS	2025-2026
Jacob	Boulay	ORMS	2026-2027
Josie	Earle	ORMS	2024-2025
Sarah	Gahm	ORMS	2026-2027
Elaine	Hu	ORMS	2026-2027
Stephanie	Kadden	ORMS	2024-2025
Cheryl	Woods	ORMS	2026-2027

Oyster River School Board

**REQUESTS FOR COMMITTEE ASSIGNMENTS
2022 – 2023**

Draft to School Board: April 6, 2022

APPROVED by School Board: TBD

# reps	PUBLIC MEETINGS	Daniel	Brian	Yusi	Michael	Denise	Matthew	Heather
3	Policy Committee	X				X	X	
3	Finance		X		X			X

# reps	NON/MEETING NONPUBLIC							
3	Staff and Bargaining Unit Negotiations -	X	X				X	

REPRESENTATIVES TO OTHER GROUPS

# reps		Daniel	Brian	Yusi	Michael	Denise	Matthew	Heather
2	Manifest					X	X	
1	World Language			X				
2	Communications			X	X			
1	NHSBA Delegate	X						
1	Wellness						X	
1	Sustainability							X
1	Long Range Planning							X
2	Sabbatical Committee				X	X		
2	Equity			X		X		
TBD	Business Administrator Search (appointed later)							

Policies for Annual Review

SB Meeting of:

April 6, 2022

Title	Code
Policies for Annual Review:	
School Board Member Authority	BBAA
Board Officers	BDB
Advisory Committees to the Board	BDF
School Attorney	BDG
Regular Board Meetings	BEA
Non-Public Session	BEC
Rules of Order	BEDD
Minutes	BEDG
Public Participation at Board Meetings	BEDH
School Board Use of Emails	BHE

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BBAA
School Board First Read: May 20, 2015 School Board June 17, 2015 - Request for Public Hearing School Board (Public Hearing): August 19, 2015 School Board Second Read/Adoption: October 7, 2015 Policy Committee Reviewed: 4/13/16, 4/19/17, 4/11/18, 5/6/20 – No Change Policy Committee Review: April 2, 2021 School Board First Read/2 nd Read/Adoption: 4/7/21 & 4/21/21 School Board Annual Review: April 6, 2022	Page 1 of 2 Category: Recommended

SCHOOL BOARD MEMBER AUTHORITY

The authority of individual Oyster River Cooperative School Board members is limited to participating in actions taken by the School Board as a whole when legally in session. School Board members shall not assume responsibilities of administrators or other staff members. The School Board or staff shall not be bound in any way by any action taken or statement made by any individual School Board member or group of School Board members except when such statement or action is pursuant to specific instructions and official action taken by the School Board consistent with policies BDB and BDF.

Delegation

A Board member may be delegated authority by the Board to take action outside a proper Board meeting only as one of the following: 1) an officer of the Board, 2) a member of a Board subcommittee, 3) a member of an advisory committee. 4) a Board Liaison to another committee or organization, or 5) for a specific task. Except for officers, all other delegations shall be appointed by the Chairperson of the Board and approved by proper vote of the Board.

Subcommittees:

The Board may form subcommittees from its own membership to facilitate the work of the Board. Subcommittees may be standing committees that serve continuously for a specific topic, or they may be special or ad hoc committees that serve for a specific task and are then dissolved. Such subcommittees will be comprised of up to three Board members. All Board subcommittees are subservient to the Board as a whole and will have study and review functions as assigned to them by proper motion of the Board. Subcommittees will report their findings and recommendations to the full Board which will take action as a whole. Subcommittees may also take action that have been previously authorized by the full Board or are inherent in their Board approved charge. It is not the intent of any sub-committee to ever have the authority to work outside or instead of the authority of the full Board. The Board retains the right to dissolve a subcommittee at any time.

The standing committees of the ORCSD School Board are Negotiations, Policy and Finance.

All Board subcommittees are themselves public bodies under the Right-to-Know law and must comply fully with that law and all related policies equally as the Board itself.

Liaison

Board members may occasionally serve as Board liaison to other committees or organizations, both school and community based, for the purpose of reciprocal communication and reporting back to the Board. No more than two Board members may be delegated as liaison to the same committee or organization. Public access to the meetings and records of such committees or organizations is determined by how the Right-to-Know law applies to that committee or organization. Communications and reports involving the liaison with the Board shall be consistent with the Right-to-Know law and all related policies.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BBAA
School Board First Read: May 20, 2015 School Board June 17, 2015 Request for Public Hearing School Board (Public Hearing): August 19, 2015 School Board Second Read/Adoption: October 7, 2015 Policy Committee Reviewed: 4/13/16, 4/19/17, 4/11/18, 5/6/20 – No Change Policy Committee Review: April 2, 2021 School Board First Read/2nd Read/Adoption: 4/7/21 & 4/21/21 School Board Annual Review: April 6, 2022	Page 2 of 2 Category: Recommended

Specific Task

An individual Board member may occasionally be delegated by the Board to perform a specific task. The motion to delegate a task to a Board member must include detailed instructions and be for a specific and limited time so that administrators, staff, other Board members and the public are fully aware of when a Board member is performing a task. If an original timeline is not met no new motion will be required but the Board member so tasked must keep the Board informed. All communications or actions related to the delegated task involving any other Board member must be at a proper Board meeting. A delegated task must not be used to circumvent the spirit of the Right-to-Know law.

This policy affects public access to the Board and the public’s Right to Know. To protect that right, this policy requires a public hearing before it may be revised. Further, this policy may not be suspended except by a two-thirds vote at a public meeting. The Board must always fully comply with the letter and spirit of the Right-to-Know law that may not be suspended. This policy will be reviewed by the Board annually.

Legal references:

- RSA 91-A:2, Meetings Open to Public
- RSA 91-A:2-a, Communication Outside Meetings
- N.H. Code of Administrative Rules-Section Ed. 303.01, Substantive Duties of School Boards

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BDB
Second Read/Adoption School Board: October 3, 2012 School Board/Superintendent Revisions: January 13, 2014 School Board Review: March 31, 2015 Policy Committee Review: April 13, 2016 School Board Public Hearing/First Read: April 20, 2016 School Board Second Read/Adoption: May 4, 2016 Policy Committee Annual Review: April 19, 2017 – No Change Policy Committee Annual Review: April 11, 2018 – No Change School Board Review: May 6, 2020, May 5, 2021 – No Change School Board Annual Review: April 6, 2022	Page 1 of 1 Category: Recommended

BOARD OFFICERS

Board officers will include a chairperson, vice-chairperson. Officers will be elected at the board's re-organizational meeting following the school district annual meeting. Board officers will serve a one-year term, concluding at the re-organizational meeting the following year, at which time a new election of officers will occur.

If the chairperson resigns from the school Board or resigns from the office of chair, the vice-chairperson will become chair of the Board. If the vice-chairperson resigns from the School Board or from the respective office, the Board will hold new elections for those offices.

The Superintendent is the chief executive officer and an ex-officio member of the Board and shall be the Executive Secretary ex-officio, and non-voting member of the Board.

Chairperson:

The chairperson shall preside at all meetings. The chairperson will have the right to vote on all matters before the Board. The chairperson will consult with the Superintendent on the preparation of the agenda for each meeting, shall have authority to sign contracts and other instruments as approved by the Board in its name and on its behalf, and shall have such other powers and duties as the Board may from time to time determine.

Additionally, roles and duties of the chairperson are found in Board Policy BBAB.

Vice-chairperson:

The Vice-Chairperson will have the powers and duties of the Chairperson in his/her absence or for the duration of the disability, and such other powers and duties as the Board may from time to time determine.

This policy affects public access to the Board and the public's Right to Know. To protect that right, this policy requires a public hearing before it may be revised. Further, this policy may not be suspended except by a two-thirds vote at a public meeting. The Board must always fully comply with the letter and spirit of the Right to Know law, that may not be suspended. This policy will be reviewed by the Board and all standing advisory committees annually before the end of April to ensure full awareness and compliance.

Cross Reference: BBAA – School Board Member Authority
 BDF – Advisory Committees to the Board
 BDB & R – District Clerk/District Treasurer Job Descriptions

Legal Reference: RSA 91A:2 – Public Records and Meetings: Meetings Open to the Public

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BDF
School Board First Read: May 20, 2015 School Board June 17, 2015 - Request for Public Hearing School Board (Public Hearing): August 19, 2015 School Board Second Read/Adoption: October 7, 2015 Policy Committee Reviewed: 4/13/16, 4/19/17, 4/11/18 5/6/20, 5/5/21- No Changes School Board Annual Review: April 6, 2022	Page 1 of 2 Category: Optional

ADVISORY COMMITTEES TO THE BOARD

The Oyster River Cooperative School Board may rely on advisory committees to counsel it as a means of discerning the needs and desires of the School District and its residents. The central purpose of all advisory committees is to contribute to the educational program by conducting studies, identifying problems, and developing recommendations that enhance the effectiveness of the decision-making process. It is not the intent of any sub-committee/advisory committee to ever have the authority to work outside or instead of the authority of the full Board.

Any advisory committee shall have only those duties and powers as the Board determines. Said duties will be reviewed annually by the full Board. The ultimate authority to make decisions will continue to reside with the Board. No advisory committee's recommendations shall have any limiting effect on appropriations, unless all the procedures of RSA 32 have been followed.

Upon completing its assignment, each committee shall either be given new problems or be dissolved. Advisory committees shall not be allowed to continue for prolonged periods without a definite assignment. Each committee shall be instructed as to the length of time each member is being asked to serve, the service the Board wishes it to render, the resources the Board intends to provide, the approximate dates on which the Board wishes it to submit reports, and the approximate date on which the Board wishes to dissolve the committee. The committee shall be instructed as to the relationship it has to the Board, to individual Board members, to the Board member(s) assigned to provide liaison, to the public, to the Superintendent, the committee assistant, and the remainder of the professional staff.

The Board shall have sole power to dissolve any of its advisory committees and shall reserve the right to exercise this power at any time during the life of any committee.

The Board may seek the advice of the Superintendent before establishing or dissolving any advisory committee.

The Board shall make all appointments of citizens to advisory committees unless delegated to the superintendent. The Superintendent shall make all appointments of staff members.

The School Board shall see that the public is made aware of the services rendered by such committees and shall see that the public is informed of the major conclusions and recommendations made by such committees. All public announcements concerning the organization, membership, operation, recommendations and dissolution of such committees shall be made at such time and in such manner as the Board may choose.

Any advisory committee that reports to the Board or informs a decision ultimately to be made by the Board is a public body fully subject to the Right-to-Know law and related policies equally as the Board itself. This does not include advisory committees that only report to or inform a decision made by the Superintendent or his or her designee. For example, an advisory committee to recommend candidates to be nominated by the Superintendent is not a public body even though the Board votes to elect the single nominated candidate.

As each new advisory committee that is a public body is being organized, its members will review the Right-to-Know law and related policies to ensure full awareness and compliance.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BDF
School Board First Read: May 20, 2015 School Board June 17, 2015 Request for Public Hearing School Board (Public Hearing): August 19, 2015 School Board Second Read/Adoption: October 7, 2015 Policy Committee Reviewed: 4/13/16, 4/19/17, 4/11/18, 5/6/20, 5/5/21 – No Changes Annual Policy Committee Review: April 11, 2018 – No Change School Board Annual Review: April 6, 2022	Page 2 of 2 Category: Optional

This policy affects public access to the Board and the public’s Right to Know. To protect that right, this policy requires a public hearing before it may be revised. Further, this policy may not be suspended except by a two-thirds vote at a public meeting. The Board must always fully comply with the letter and spirit of the Right-to-Know law that may not be suspended. This policy will be reviewed by the Board and all standing advisory committees annually.

Cross Reference:

- BBAA – School Board Member Authority
- BDB – Board Officers/Board Organization Meeting
- EFA: Availability and Distribution of Healthy Foods

Legal References:

- RSA 32:24, Other Committees
- RSA 91-A: Access to Public Records and Meetings

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy: BDG
School Board/Superintendent Revisions: January 13, 2014 Reviewed by School Board: March 31, 2015 Policy Committee Review: April 13, 2016 – No Change Annual Policy Committee Review: April 19, 2017- 4/11/18, 5/6/20, 5/5/21 No Change School Board Annual Review: April 6, 2022	Page 1 of 1 Category: Optional

SCHOOL ATTORNEY

The Superintendent, his or her designees, and the Board Chairperson, are each authorized to confer with or seek legal advice of an attorney. Consistent with Policy BBAA as a specific task, the Board may authorize a specific member to confer with legal counsel on its behalf. The Chairperson or other delegated Board member must report on any legal advice to the Board. A decision to seek legal advice or assistance on behalf of the School District shall normally be made by the Superintendent or by persons specifically authorized by the Superintendent. Such action shall occur where it is consistent with approved District policy or standard practice and meets an obvious need of the District. It may also take place as a consequence of a proper vote of the Board.

The School Board, or the Superintendent for routine legal assistance, may enter into a long-term agreement such as a retainer for legal services with a specific attorney or law firm. The District will only pay for legal services that are provided in accordance with the agreement for legal services or are otherwise authorized by this policy or a proper vote of the Board. The Board retains the right to counsel with or employ other attorneys and to terminate the service of any attorney. For routine legal assistance of the District as defined below, the Superintendent may employ other attorneys at his or her discretion.

Meetings of the Board that are wholly consultation with legal counsel are not subject to public access, except for the abbreviated record required by Policy BEDG, as allowed by the Right-to-Know law. However, any deliberations or actions of the Board, must be done at a proper public or non-public meeting except when allowed at a non-meeting in accordance with RSA 91-A:2. Selecting an attorney or law firm, employing, and entering into or terminating an agreement for legal services are not consultation with legal counsel and may only occur at a proper public meeting. The consultation with legal counsel exemption must not be used to circumvent the spirit of the Right-to-Know law.

Many types of instances of legal assistance to the District may be considered routine and not necessitating specific Board approval or prior vote. For example, the Superintendent may consult with the school attorney to interpret statutory requirements or regulations, prepare or review contracts and seek legal opinions regarding other District issues. Routine legal assistance does not include anything that directly involves the Board or any Board member.

However, in consideration of the Board's fiscal responsibilities, the administration shall provide to the Board a quarterly accounting of the District's legal fees incurred. It is understood that any extraordinary legal cost will be reported to the School Board in a timely manner.

This policy affects public access to the Board and the public's Right to Know. To protect that right, this policy requires a public hearing before it may be revised. Further, this policy may not be suspended except by a two-thirds vote at a public meeting. The Board must always fully comply with the letter and spirit of the Right-to-Know law that may not be suspended. This policy will be reviewed by the Board and all standing advisory committees annually before the end of April to ensure full awareness and compliance.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BEA Recorded from BE
School Board/Superintendent Revisions: January 13, 2014 School Board Review: March 31, 2015 Policy Committee Review: 4/13/16, 4/19/17 – No Change Annual Policy Committee Review: April 11, 2018, 5/6/20, 5/5/21 -No Change School Board Annual Review: April 6, 2022	Page 1 of 2 Category: Recommended

REGULAR BOARD MEETINGS

The Oyster River Cooperative School Board shall meet at least once every two months. Unless otherwise determined by Board action, regular meetings of the Board shall be held at Oyster River High School on the first and third Wednesday of each month (with the exception of the months of July and August) in a handicapped accessible location, beginning at 6:30 for manifest review and 7:00 for other business. Additional meetings may be called by the Board Chairperson as needed. Public meetings will be scheduled to encourage public attendance.

Each Board member should articulate the reason for their votes and the Chairperson should encourage members who have not. Every spoken word should be clear and every document readily available, except when exempt from publication under provision 91-A or otherwise impracticable due to volume, complexity or other legitimate reason. It should be easy for the public to understand and follow along in detail with Board discussions at public meetings.

The Board reserves the right to cancel, adjourn or recess a meeting at any time. The Board also reserves the right to enter non-public session at any time, in accordance with the provisions of RSA 91-A:3 and Policy BEC.

Notice of all Board meetings will be posted in at least two appropriate places at least twenty-four (24) hours prior to the meeting as required by law. Notices will be posted outside of each school and at the District office as well as on the District web site when available. The agenda and related public documents for the meeting will also be posted on the District web site when available twenty-four (24) hours as required by law prior to the meeting. Notices will be posted consistently and to encourage public attendance at all public Board meetings. All changes of regular meetings from normal dates shall be advertised at least twenty-four (24) hours prior to the date of the meeting.

Emergency meetings may be called by the Chairperson or by action of a majority of the Board. For purposes of this policy, an emergency as defined in 91-A:2 II is a situation where immediate un-delayed action that does not allow regular notice is deemed to be imperative by those who called the meeting. In the event of an emergency meeting, the Board will post notice of time, place and purpose of the emergency meeting as soon as possible and will also use other reasonable means to inform the public that an emergency meeting is to be held. Minutes of an emergency meeting will clearly state the need and purpose for the emergency meeting. If the meeting was called by a majority of the Board, then the Board must begin the meeting by a proper vote declaring the need for the meeting. The Board may only discuss or act on the business deemed to be an emergency at an emergency meeting.

A proper meeting for this and other policies is one that fully complies with the Right-to-Know law and related policies. If a meeting is known to be improper, such as it was not properly posted, then it must be rescheduled for a time when it can be properly held.

Except for those meetings expressly exempt under the Right-to-Know law, all Board meetings shall be open to the public. The Board will establish the agenda of each meeting. The Board reserves the right to amend the agenda during the meeting, should a majority of the Board vote to do so. Additionally, the Board will allow public comments at regular public meetings consistent with Policy BEDH.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BEA Recorded from BE
School Board/Superintendent Revisions: January 13, 2014 School Board Review: March 31, 2015 Policy Committee Review: 4/13/16, 4/19/17 – No Change Annual Policy Committee Review: April 11, 2018, 5/9/20, 5/5/21-No Change School Board Annual Review: April 6, 2022	Page 2 of 2 Category: Recommended

The School Board recognizes that the consistent attendance of Board members at Board Meetings is essential for the efficient, effective operation of the Board’s duties as well as fulfilling our individual obligations as elected officials. Each member is obligated to attend School Board meetings regularly. Whenever possible, each School Board member shall give advance notice to the Chairperson or Superintendent of his/her inability to attend a School Board meeting.

This policy affects public access to the Board and the public’s Right to Know. To protect that right, this policy requires a public hearing before it may be revised. Further, this policy may not be suspended except by a two-thirds vote at a public meeting. The Board must always fully comply with the letter and spirit of the Right-to-Know law that may not be suspended. This policy will be reviewed by the Board and all standing advisory committees annually before the end of April to ensure full awareness and compliance.

Cross Reference: BEC – Non-Public Meetings
BEDH – Public Participation at Board Meetings

Legal References:

- RSA 91-A, Access to Public Records and Meetings
- RSA 91-A:2, II, Meetings Open to the Public
- N.H. Code of Administrative Rules, Section Ed. 303.01(f), Substantive Duties of School Boards

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BEC
School Board/Superintendent Revisions: January 13, 2014 School Board Review: March 31, 2015 Policy Committee Review: March 9, 2016 & April 13, 2016 School Board Public Hearing/First Read: April 20, 2016 School Board Second Read/Adoption: May 4, 2016 Annual Policy Committee Review: April 19, 2017, 4/11/18, 5/6/20, 5/5/21-No Change Annual Policy Committee Review: April 11, 2018 – No Change School Board Annual Review: April 6, 2022	Page 1 of 2 Category: Recommended

NON-PUBLIC SESSIONS

The Board may meet in non-public session for any purposes set out in RSA 91-A:3. Every non-public session must be preceded by a public meeting even if only for the action to enter non-public session. The public meeting must follow all the requirements of the Right-to-Know law and related policies. Upon a motion properly made and seconded, the vote to enter non-public session will be a recorded roll-call vote made in public session. The motion calling for a non-public session will state the matter(s) to be discussed and will state the statutory exemption(s) for entering non-public session.

Discussion in the non-public session must be limited to the matters and statutory exemptions made in the motion. To discuss any other subject, the Board must go back into public session and make another motion to enter into another non-public session. The minutes of the non-public session must enumerate each and every subject discussed during the non-public session. A vote to approve the minutes of a non-public session affirms that no other subject was discussed for which each Board member is individually accountable.

The Board shall record minutes of all non-public sessions. Non-public session minutes will be made publicly available within 72 hours of the non-public session, unless the Board votes to seal the minutes. The Board may seal minutes of a non-public session only by a two-thirds vote. The Board may only vote to seal minutes of non-public sessions if divulging such information would:

1. Adversely affect the reputation of a person other than a member of the Board;
2. Render a proposed board action ineffective; or
3. Thwart safety considerations pertaining to terrorism or other emergency functions of the Board.

The deliberation to seal minutes must occur in public session, and the motion to seal occurs in public. The motion to seal the minutes must be properly made and seconded and state the exemption allowing the minutes to be sealed and the estimate of how long they will be sealed, such estimate not to be considered a definitive timeline but merely an estimate.

Minutes may not be sealed if the session contained discussion of any subject not covered by the exemption. The minutes if sealed should be organized to address one subject covered by an exemption at a time so that the relevant portions of the minutes may be unsealed independently. If it is expected that the minutes for a non-public session may be sealed, then a separate non-public session should be held for each subject, with a separate public motion to enter.

Sealed non-public minutes may only be reviewed by the Board at a proper non-public meeting. Individual members may not review sealed minutes outside of a Board review. Minutes of all sealed non-public sessions must be reviewed by the Board at least annually to determine whether they should be unsealed.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BEC
School Board/Superintendent Revisions: January 13, 2014 School Board Review: March 31, 2015 Policy Committee Review: March 9, 2016 & April 13, 2016 School Board Public Hearing/First Read: April 20, 2016 School Board Second Read/Adoption: May 4, 2016 Annual Policy Committee Review: April 11, 2018, 5/6/20, 5/5/21 – No Change School Board Annual Review: April 6, 2022	Page 2 of 2 Category: Recommended

Board members are prohibited from publicly discussing matters that were properly discussed in non-public session beyond what is reported in the non-public minutes. This prohibition does not apply to subjects not included in the motion entering the non-public session.

The Superintendent or his/her designated administrator, as well as necessary personnel, may attend all non-public sessions of the Board, except those non-public sessions that pertain to the Superintendent’s employment.

This policy affects public access to the Board and the public’s Right to Know. To protect that right, this policy requires a public hearing before it may be revised. Further, this policy may not be suspended except by a two-thirds vote at a public meeting. The Board must always fully comply with the letter and spirit of the Right-to-Know law that may not be suspended. This policy will be reviewed by the Board and all standing advisory committees annually before the end of April to ensure full awareness and compliance.

Legal References:

- RSA 91-A:3, Non-Public Sessions
- RSA 91-A:4, Minutes and Records Available for Public Inspection
- RSA 42:1-a, Oaths of Town Officers: Manner of Dismissal; Breach of Confidentiality

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BEDD previously - BDDD
Date of Adoption: September 1970 Dates of Revision: 3/26/97, 5/5/99 Code Revision: November 18, 2009 Review to School Board First Read: November 7, 2012 School Board Second Read/Adoption: November 14, 2012 School Board/Superintendent Revisions: January 13, 2014, 4/19/17, 4/11/18, 5/6/20, 5/5/21 School Board Annual Review: April 6, 2022	Page 1 of 1 Category: Optional

RULES OF ORDER

Robert’s Rules of Order shall guide the proceedings of all meetings of the Board, as necessary or to the extent practicable.

A majority of the members of the Board (four) shall constitute a quorum. The affirmative vote of a majority of those members present at any proper meeting having a quorum shall be considered a proper vote sufficient for action except for actions required otherwise by law or these policies. No other form of action shall be sufficient.

This policy affects public access to the Board and the public’s Right to Know. To protect that right, this policy requires a public hearing before it may be revised. Further, this policy may not be suspended except by a two-thirds vote at a public meeting. The Board must always fully comply with the letter and spirit of the Right-to-Know law, that may not be suspended. This policy will be reviewed by the Board and all standing advisory committees annually before the end of April to ensure full awareness and compliance.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BEDG
School Board/Superintendent Revisions: January 13, 2014 School Board Review: March 31, 2015 Policy Committee Review: 4/13/16, 4/19/17 – No Change Annual Policy Committee Review: April 11, 2018, 5/6/20, 5/5/21 – No Change School Board Annual Review: April 6, 2022	Page 1 of 1 Category: Recommended

MINUTES

A record of all public and non-public School Board meetings shall be kept as minutes. The minutes will include names of Board members in attendance, persons appearing before the Board, a brief description of all issues discussed, and all motions made, votes taken, and decisions made. The record of each motion and vote shall include who moved the motion, who seconded, the method of taking the vote, and how each member voted. The record of each motion must describe the action of the Board in sufficient detail that whoever must comply with the motion need only read the record to know how to fully comply. The minutes must comply with the requirements of the Right-to-Know law, RSA 91-A, and must record all points of compliance with this law and related policies. Documents not part of a formal motion may be omitted if they are referred to and identified by some method.

Copies of draft Board meeting minutes will be sent to Board members in advance of the meeting at which they are to be approved. Corrections to the minutes may be made at the meeting at which they are to be approved.

The minutes of the Board will be kept in an official binder and will be in the custody of the Superintendent. Minutes of all public meetings will be made available on the District web site when available and for public inspection no later than five (5) business days after the meeting. Minutes for all non-public sessions will be made available on the District web site when available and for public inspection within seventy-two (72) hours after the non-public session, unless sealed consistent with Policy BEC.

An abbreviated record shall be kept for non-meetings as allowed under RSA 91-A:2, I. This abbreviated record shall only include the date, time, place, attendees and specific exemption under RSA 91-A:2, I that allowed the non-meeting. The record shall not include any description of the issues discussed. Abbreviated records for non-meetings shall be made available on the District web site when available and for public inspection within seventy-two (72) hours after the non-meeting. Since an abbreviated record for a non-meeting provides no details about the issues discussed, such records may not be sealed.

This policy affects public access to the Board and the public's Right to Know. To protect that right, this policy requires a public hearing before it may be revised. Further, this policy may not be suspended except by a two-thirds vote at a public meeting. The Board must always fully comply with the letter and spirit of the Right-to-Know law that may not be suspended. This policy will be reviewed by the Board and all standing advisory committees annually before the end of April to ensure full awareness and compliance.

Legal Reference: RSA 91-A:2 II, Public Records and Meetings: Meetings Open to Public
RSA 91-A:3 III, Public Records and Meetings: Non-Public Sessions
RSA 91-A:4 I, Public Records and Meetings: Minutes and Records available for Public Inspection

Cross Reference: BEA – Regular Board Meetings
BEC – Non-Public Session
BEDB – Agenda Preparation and Format

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BEDH
School Board/Superintendent Revisions: January 13, 2014 Reviewed by School Board: March 31, 2015 Policy Committee Review: April 13, 2016 – No Change Annual Policy Committee Review: April 19, 2017, 4/11/18, 5/5/21-No Change Policy Committee: September 9, 2021 School Board Public Hearing/First Read: October 6, 2021 School Board Second Read Adoption: October 20, 2021 School Board Annual Review: April 6, 2022	Page 1 of 1 Category: Recommended

PUBLIC COMMENT AT BOARD MEETINGS

The primary purpose of the Oyster River Cooperative School Board meetings is to conduct the business of the Board as it relates to school policies, programs and operations. The public is encouraged to attend all public meetings of the Board. However, the public is not allowed to participate in public Board meetings except during public comments. The Board will allow public comments at regular public meetings.

Public comments can be limited by the Chairperson in order to accomplish the agenda in a timely manner. For the School Board to conduct its meetings properly and efficiently, and in order to assure that persons who wish to appear before the Board may be heard, it is expected that the following will guide public comments at Board meetings:

1. Consistent with RSA 91-A:3, Policy BEDB, and the laws pertaining to student and family privacy rights, the Board will not place any matter on the public agenda that is to be properly discussed in a non-public session. Complaints regarding district staff will be directed to the Superintendent.
2. All speakers are to conduct themselves in a civil manner. Obscene, slanderous, defamatory or violent statements will be considered out of order and will not be tolerated. The Board Chairperson may terminate the speaker’s privilege of address if the speaker does not follow this rule of order.
3. Non-residents who wish to speak will be required to receive authorization from the Board Chair prior to the meeting.
4. Speakers may not delegate others to speak on their behalf or “give” time to other speakers.

This policy affects public access to the Board and the public’s Right to Know. To protect that right, this policy requires a public hearing before it may be revised. Further, this policy may not be suspended except by a two-thirds vote at a public meeting. The Board must always fully comply with the letter and spirit of the Right-to-Know law that may not be suspended. This policy will be reviewed by the Board and all standing advisory committees annually before the end of April to ensure full awareness and compliance.

Legal Reference:

- RSA 91-A:2, Meetings Open to Public
- RSA 91-A:3, Non-Public Sessions

Cross Reference:

- BEDH-R & R1 – Public Comment Procedure & Sign-in Form
- BEA – Regular Board Meetings
- BEC – Non-Public Sessions
- BEDB – Agenda Preparation and Format
- KEB – Complaints about School Personnel

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BHE <i>Previously BHEA</i>
Date of Adoption: July 20, 2011 , Code Change-Adopted School Board: May 2, 2012 Recently Adopted – No Changes: October 24, 2012 School Board/Superintendent Revision: January 13, 2014 & March 31, 2015 Annual Review Policy Committee: April 19, 2017, 4/11/18, 5/6/20, -No Change Annual Review Policy Committee: December 10, 2020, 5/5/21 School Board First Read: December 1, 2021 School Board Second Read/Adoption: December 15, 2021 School Board Annual Review: April 6, 2022	Page 1 of 1 Category: Recommended

SCHOOL BOARD USE OF EMAIL

The Right-to-Know law does not apply to isolated conversations between individual Board members outside of public meetings, unless those conversations were planned or intended for the purpose of discussing matters related to official business and the Board made decisions during them. However, the Right-to-Know law, specifically RSA 91-A:2-a and 91-A:1, also requires that “communications outside a meeting ... shall not be used to circumvent the spirit and purpose of” the law, namely to facilitate “the greatest possible public access to the actions, discussions and records” of the Board.

A quorum of the Board will not use email or any other form of communication either simultaneously or sequentially to discuss or act upon a matter or matters over which the School Board has supervision, control, jurisdiction or advisory power. Use of email by School Board members should conform to the same standards of judgment, propriety, and ethics as other forms of School Board related communication. School Board members shall comply with the following guidelines when using email in the conduct of School Board responsibilities:

- A. The School Board shall not use email as a substitute for discussions or deliberations at School Board meetings or for other communications or business properly confined to School Board meeting.
- B. School Board members should be aware that email and email attachments received regarding school business may be public records which may be inspected by any person upon request, unless otherwise made confidential by law.
- C. School Board members should avoid reference to confidential information about employees, students, or other matters in email communications because of the risk of improper disclosure. School Board members should comply with the same standards as school employees with regard to confidential information.
- D. When using email for School Board business, School Board members will use their District assigned email addresses.

This policy will be reviewed by the Board annually before the end of April to ensure full awareness and compliance.

Legal Reference:

RSA 91-A:2-A, Communications Outside Meetings

Cross Reference:

BHE-R- School Board Use of Email Procedure

GBJ- Personnel Records

JRA – Student Records & Information

JICL – Student Computer & Internet Use

GBEF & R- Employee Computer & Internet Use